

**Documents to identify shareholders  
Or proxy who are eligible to attend the meeting and vote**

The Company shall convene the 2017 Annual General Meeting of Shareholders on April 19, 2017 at 14:00 a.m. at meeting Room 8<sup>th</sup> floor, Maleenont Tower (Tower MII), 3199 Maleenont Tower, Rama IV Road, Klongtan, Klongtoey, Bangkok 10110. In this connection, **the Company shall proceed registration with a Barcode system. Please bring the Barcode Registration Form as shown in the enclosure 11 on the date of Meeting.**

So as to promote transparency, fairness and benefits for shareholders. The Company considers appropriate to impose procedures on review of documents and evidence identifying shareholders and proxies eligible to register, attend and vote at the Meeting as follows

**1. Proxy Form**

The Department of Business Development, the Ministry of Commerce issued an announcement re: Prescription of a Proxy Form (No. 5) B.E. 2550; the Company, therefore, has prepared three proxy forms as shown in the enclosure 7 for shareholders who cannot attend the Meeting and a proxy may be appointed to the other person or any independent director.

In the event shareholder wishes more Proxy Forms (Proxy Form A (General Appointment), Proxy Form B (Specific Voting Appointment) or Proxy Form C (Only foreign shareholders as registered in the registration book who have custodian in Thailand), please download from the Company Website: [www.thaisolarenergy.com](http://www.thaisolarenergy.com).

**2. Proxy**

Shareholder who unable to attend the Meeting may appoint a person as your Proxy according to the following procedures :

- 1) Complete **only one of above Proxy Forms** as follows:
  - 1.1 General Shareholder shall select one of either Form A or Form B.
  - 1.2 Shareholders listed in the share register book as Foreign Investors (who appointed the Custodian in Thailand to supervise their shares) can select one of three Proxy Forms (Form A, Form B or Form C).
- 2) Authorize a person who is *sui juris* as you wish or an Independent Director as shown in the enclosure 6 to attend and vote at the Meeting on your behalf by specifying the name details of a person to be your Proxy
- 3) Affix the 20 Baht of stamp duty with specifying the date of Proxy Form across such stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty when registration to attend the Meeting

Allocation of shares to several Proxies to vote in the Meeting is not allowed. The Shareholder has to authorize the Proxy to cast the votes only for all the shares held by it. Authorization of vote less than the total number of holding shares is not allowed except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C.

**3. Documents to be produced prior to the Meeting**

**Person**

1. Personal attendance: ID Card, Civil Servant Card, or Driving License supported by any documents in case of change thereto.
2. Proxy
  - any Proxy Form (either Form A or Form B) duly filled in and signed by shareholder and proxy;
  - copy of ID Card, Civil Servant or Driving License duly certified by shareholder and proxy;
  - copy of ID Card, Civil Servant or Driving License duly certified by proxy at point of registration.

**Juristic Person**

1. Personal attendance by director
    - any Proxy Form (either Form A or Form B) duly filled in and signed by shareholder and proxy;
    - copy of a company certificate duly certified by authorized director(s) containing particulars that director(s) attending the Meeting is (are) duly authorized;
    - copy of ID Card or others issued by competent authorities duly certified by such director(s).
  2. Proxy
    - any Proxy Form (either Form A or Form B) duly filled in and signed by authorized director(s) of shareholder and proxy;
    - copy of a company certificate duly certified by authorized director(s) containing particulars that director(s) affixing signature(s) on the Proxy Form is(are) duly authorized;
    - copy (ies) of ID Card or others issued by competent authorities to director(s) who is(are) director(s) duly certified by him/her/them;
    - copies of ID Card or others issued by competent authorities to proxy duly certified together with originals thereof at point of registration.
  3. Custodian appointed as depositary by foreign investors
    - 3.1 documents as under juristic person 1 and 2 shall be prepared by selecting one of any Proxy Form (either Form A, Form B or Form C);
    - 3.2 in the event custodian has been authorized to sign on proxy, the following documents shall be produced:
      - a power of attorney appointing such custodian to sign on proxy;
      - a confirmation letter that signatory has been licensed to engage in custodian business.
- If an original document is not made in Thai, please attach the Thai translation duly certified by director(s) of such juristic person.