

## **Documents or evidences showing an identity of shareholders or representative of the shareholder who entitled to attend the meeting**

The Company shall convene the 2022 Annual General Meeting of Shareholders on 12 April 2022 at 10.00 AM. **through electronic meeting only**

So as to promote transparency, fairness and benefits for shareholders. The Company considers appropriate to impose procedures on review of documents and evidence identifying shareholders and proxies eligible to register, attend and vote at the Meeting as follows:

### **1. Proxy Form**

The Department of Business Development, the Ministry of Commerce issued an announcement re: Prescription of a Proxy Form (No. 5) B.E. 2550; the Company, therefore, the Meeting and a proxy may be appointed to the other person or any independent director.

In the event shareholder wishes more Proxy Forms (Enclosure 6) (Proxy Form A (General Appointment), Proxy Form B (Specific Voting Appointment) or Proxy Form C (Only foreign shareholders as registered in the registration book who have custodian in Thailand), please download from the Company Website: [www.thaisolarenergy.com](http://www.thaisolarenergy.com). by using only one of the Proxy Forms

### **2. Proxy**

Shareholder who unable to attend the Meeting may appoint a person as your Proxy according to the following procedures:

1) Complete **only one of above Proxy Forms** as follows:

1.1 General Shareholder shall select one of either Form A or Form B.

1.2 Shareholders listed in the share register book as Foreign Investors (who appointed the Custodian in Thailand to supervise their shares) can select one of three Proxy Forms C

2) Authorize a person who is sui juris as you wish or an Independent Director as shown in the Enclosure 5 to attend and vote at the Meeting on your behalf by specifying the name details of a person to be your Proxy

3) Affix the 20 Baht of stamp duty with specifying the date of Proxy Form across such stamp duty

Allocation of shares to several Proxies to vote in the Meeting is not allowed. The Shareholder has to authorize the Proxy to cast the votes only for all the shares held by it. Authorization of vote less than the total number of holding shares is not allowed except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C.

### **3. Document and evidence for attending the Meeting**

#### **Person**

1. Personal attendance: ID Card, Civil Servant Card, or Driving License supported by any documents in case of change thereto.

2. Proxy

- Any Proxy Form (either Form A or Form B) duly filled in and signed by shareholder and proxy;
- Copy of ID Card, Civil Servant or Driving License duly certified by shareholder and proxy;
- Copy of ID Card, Civil Servant or Driving License duly certified by proxy

## **Juristic Person**

### 1. Personal attendance by director

- Any Proxy Form (either Form A or Form B) duly filled in and signed by shareholder and proxy;
- Copy of a company certificate duly certified by authorized director(s) containing particulars that director(s) attending the Meeting is (are) duly authorized, issued no longer than six (6) months prior to the date of the meeting.
- Copy of ID Card or others issued by competent authorities duly certified by such director(s).

### 2. Proxy

- Any Proxy Form (either Form A or Form B) duly filled in and signed by authorized director(s) of shareholder and proxy;
- Copy of a company certificate duly certified by authorized director(s) containing particulars that director(s) affixing signature(s) on the Proxy Form is(are) duly authorized, issued no longer than six (6) months prior to the date of the meeting.
- Copy (ies) of ID Card or others issued by competent authorities to director(s) who is(are) director(s) duly certified by him/her/them;
- Copy of ID Card or others issued by competent authorities to proxy duly certified together

### 3. Custodian appointed as depositary by foreign investors

3.1 documents as under juristic person 1 and 2 shall be prepared by selecting one of Proxy Form C

3.2 in the event custodian has been authorized to sign on proxy, the following documents shall be produced:

- a power of attorney appointing such custodian to sign on proxy;
- a copy of the certificate of incorporation of the shareholder issued by the government agency of the country in which such juristic person has been registered, issued no longer than six (6) months prior to the date of the meeting.
- a confirmation letter that signatory has been licensed to engage in custodian business.

If an original document is not made in English, please attach the English translation duly certified by director(s) of such juristic person.