

## **Documents or evidences showing an identity of shareholders or representative of the shareholder who entitled to attend the meeting**

The Company shall convene the 2023 Annual General Meeting of Shareholders on 25 April 2023 at 2.00 p.m. **by Electronic Method (E-AGM) only**

So as to promote transparency, fairness and benefits for shareholders. The Company considers appropriate to impose procedures on review of documents and evidence identifying shareholders and proxies eligible to register, attend and vote at the Meeting as follows:

### **1. Proxy Form**

The Department of Business Development, the Ministry of Commerce issued an announcement re: Prescription of a Proxy Form (No. 5) B.E. 2550; the Company, therefore, the Meeting and a proxy may be appointed to the other person or any independent director.

In the event shareholder wishes more Proxy Forms (Enclosure 6) (Proxy Form A (General Appointment), Proxy Form B (Specific Voting Appointment) or Proxy Form C (Only foreign shareholders as registered in the registration book who have custodian in Thailand), please download from the Company Website: [www.thaisolarenergy.com](http://www.thaisolarenergy.com). by using only one of the Proxy Forms

### **2. Proxy**

Shareholder who unable to attend the Meeting may appoint a person as your Proxy according to the following procedures:

1. Complete **only one of above Proxy Forms** as follows:
  - 1.1 General Shareholder shall select one of either Form A or Form B.
  - 1.2 Shareholders listed in the share register book as Foreign Investors (who appointed the Custodian in Thailand to supervise their shares) can select one of three Proxy Forms C
2. Authorize a person who is sui juris as you wish or an Independent Director as shown in the Enclosure 5 to attend and vote at the Meeting on your behalf by specifying the name details of a person to be your Proxy
3. Affix the 20 Baht of stamp duty with specifying the date of Proxy Form across such stamp duty

Allocation of shares to several Proxies to vote in the Meeting is not allowed. The Shareholder has to authorize the Proxy to cast the votes only for all the shares held by it. Authorization of vote less than the total number of holding shares is not allowed except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C.

### **3. Document and evidence before attending the Electronic Meeting (E-AGM)**

#### **Natural persons**

1. Attendance in person : The identity documents must be issued by competent authorities; for example, a Thai National ID card, Civil Servant ID card or driving license. These documents must still be valid. If the holder has changed his or her name, supporting documentary evidence is required.
2. Attendance by proxy :
  - Any Proxy Form (either Form A or Form B) duly filled in and certified by the shareholder and proxy.
  - A copy of the shareholder's identity document duly certified by the shareholder.
  - A copy of the proxy's identity document duly certified by the proxy

**Juristic Person**

1. Personal attendance by director :

- Any Proxy Form (either Form A or Form B) duly filled in and signed by shareholder and proxy.
- A copy of a company certificate duly certified by authorized director(s) containing particulars that director(s) attending the Meeting is (are) duly authorized, issued no longer than six (6) months prior to the date of the meeting.
- A Copy of ID Card or others issued by competent authorities duly certified by such director(s).

2. Attendance by proxy :

- Any Proxy Form (either Form A or Form B) duly filled in and signed by authorized director(s) of shareholder and proxy
- A copy of a company certificate duly certified by authorized director(s) containing particulars that director(s) affixing signature(s) on the Proxy Form is(are) duly authorized, issued no longer than six (6) months prior to the date of the meeting.
- A copy of ID Card or others issued by competent authorities to director(s) who is(are) director(s) duly certified by him/her/them.
- A copy of ID Card or others issued by competent authorities to proxy duly certified together.

3. Custodian appointed as depositary by foreign investors :

- Custodians must prepare the documents listed under juristic persons in (1) and (2) above using Proxy Form C
- If the custodian has been authorized to appoint a proxy, he or she must submit the following documents:
  - A power of attorney authorizing him or her to appoint a proxy.
  - Official certification that the signatory is licensed to engage in the custodian business.

If an original document is not issued in Thai or English, please attach the English translation duly certified by an authorized representative of that juristic person.